



North West Region

ADMINISTRATOR

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25th July 2011

Dear Club / Team Secretary,

The Annual General Meeting of the North West Region is to be held on Monday 5th September 2011 at National Cycling Centre, Manchester in the Boardroom. The meeting is to commence at 8pm.

Nominations for Officers of the Region together with Committee members to serve 2011/2012, amendments to Byelaws and proposals are invited; these must be returned to me at the above address by Monday 15th August 2011 at the latest. Job descriptions for the position of officers are available to view on the website at www.bc-nw.co.uk

A relevant CV for circulation via the website prior to the AGM must accompany any nomination for Official positions.

Club representation at the Annual General meeting will be in accordance with National Byelaw 10.9. BC membership cards will be required to be shown at the meeting.

Also by way of this letter I advise that the Regional Council meeting to discuss the National Agenda for National Council is to be held on Wednesday 2nd November 2011 at the National Cycling Centre in the Boardroom, that meeting will commence at 8pm. Club representation at Regional Council is again in accordance with Byelaw 10.9.

If you are not responsible for dealing with BC matters within your club, please ensure that this letter is passed on to the relevant person and notify myself and HQ to enable our records to be updated.

These are the only two meetings that as BC club delegates are asked to attend. Please do your utmost to support them. Your views are most welcome.

Yours sincerely

A handwritten signature in black ink, appearing to read "Carole Leigh".

Carole Leigh
Administrator



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Cheshire, Cumbria, Lancashire, Manchester & Merseyside*

