



Role Description

Title:	Board Member
Region:	North West
Responsible for:	Diversity & Inclusion
Responsible to:	British Cycling Regional Board
Term of appointment:	Term of office reflected on voting 1-3 years

Relationships:

Internal:	Regional Board, Cycling Delivery Manager (CDM) Affiliated clubs, British Cycling members, and other British Cycling staff British Cycling Board Other Regions, Scottish Cycling and Welsh Cycling
External:	Contractors, Local Authorities, Charities, Organisations

Key Responsibilities:

To act as the main point of contact and voice of British Cycling NW members for Diversity & inclusion in cycling. Provide advice, guidance and support on equality and diversity issues to British Cycling members, community groups and other relevant organisations.

Competence/Experience

- Commitment to British Cycling and the Region's objectives, aims and values and willingness to devote time to carry out responsibilities.
- Be a member of British Cycling and be in either a club/team or Private member within the NW Region.
- Commitment to promoting equality, diversity and inclusion.
- Experience of building relationships with key stakeholders and volunteers.
- Flexibility and the ability to work across all levels and meet changing requirements.
- Cultural sensitivity and the ability to build the trust of community groups.
- Good communication and interpersonal skills, with confidentiality essential

Main duties

- To promote participation and support Diversity & Inclusive cycling priorities outlined in the Regional Delivery plans. Focus areas in
 - Clubs and groups
 - Cycle Sport
 - Coaching
 - Recreation and active travel
 - Inclusive cycling hubs
 - Volunteering & Officiating
- Work collaboratively with the British Cycling Regional Delivery team and Regional board subgroups helping them achieve the aims of the Region by
 - Working to identify more opportunities to develop and diversify participants and volunteers engaging with cycling.
 - Ensuring cycling is accessible for all in the region.
 - Assess community needs and promote community cohesion.



- Increasing the visibility and promotion (sharing best practice) of Diverse & Inclusive cycling activity in the NW region.
- Support the volunteer workforce to ensure diverse and inclusive cycling in the Region.
- Where required, report any incidents of discrimination to the British Cycling compliance team. Ensure that volunteers and participants know the process and are encouraged and supported to do so.
- Assist to enable the Board fulfils their responsibilities for the overall governance and strategic direction of the Region.
- Reasonable expenses incurred as part of the role to be agreed and discussed with the Regional Board.

Time Commitment:

Approximately 8 -10 hours per month, which shall include preparation for and attendance at 6-8 Region Board meetings and workshops as appropriate per year and the British Cycling NW AGM. These are to be held at the National Cycling Centre Manchester or online.